



**Warehouse Manager**  
**G3 Genuine Guide Gear Inc.**  
**Position Specification**

**Company:**

G3 ([www.genuineguidegear.com](http://www.genuineguidegear.com)), manufactures backcountry ski equipment. Founded in 1996, G3 products are now available in more than 20 countries. The G3 brand is known for developing award winning backcountry tools including alpine touring bindings, climbing skins, skis, and avalanche tools.

G3 earns the admiration of the backcountry community with each technically advanced product release. G3 is looking for a talented Warehouse Manager to build on and ensure our customers experience top service.

**The Role:**

You will be tasked with leading the inventory, receiving, and shipping team. Reporting to the Director of Operations, your first project will be to provide an overarching warehouse management and growth plan.

**Requirements:**

- Ensure all orders are picked and shipped accurately on a timely basis to meet customers requested delivery date
- Set priorities and work closely with the shipping and receiving supervisors to run warehouse activities
- Drive a culture of continuous improvement
- Develop and optimize inventory systems and controls and accurately manage all inventory movements
- Promote safety within the workplace and adhere to all WCB and other government regulations
- Prepare and achieve performance goals
- Be the key point of contact to other departments pertaining to shipping, receiving and inventory control
- Take on other tasks and projects related to the warehouse deliverables
- Excellent communicator – easily articulates needs, vision, and process
- People Leadership – proven track record leading teams
- Strong coach and team player – works cross-functionally and encourages others

**Skills:**

- In depth understanding of all aspects related to inventory management, shipping, and receiving
- Strong use of KPIs to guide the teams focus
- Leadership and excellent interpersonal and communication abilities
- Foundational understanding of Accounting, Human Resources and Payroll activities and practices
- Ability to generate, analyze and make conclusions on data
- Ability to translate your skills to other employees through training and mentoring
- Excellent verbal and written communication skills



**Experience:**

- 5-10 years' experience in warehouse, shipping, receiving management
- Bachelor's Degree in Business Administration or a related field preferred
- International shipping and logistics
- Clear understanding and experience with ERP (Sage an asset)
- Proficiency with MS Office Suite
- Experience with SEI or other BI tools
- Good understanding of project management principles and tools

**G3 Culture:**

- Above the line
- Exciting and diverse team
- Passion for the outdoors
- Value given to ideas and opinions
- Friendly coworkers

**Contact:**

Applications should be submitted to [HR@genuineguidegear.com](mailto:HR@genuineguidegear.com) and must quote "Warehouse Manager" in subject line. We thank everyone for applying; however, only those considered for an interview will be contacted.